



Senior Subject Change Form

2025

STUDENT TO COMPLETE

STUDENT NAME:	HOME GROUP:	DATE:
My reason/s for requesting a change to my subject selections are:		
<input type="checkbox"/> Failing current subject <input type="checkbox"/> Incorrect subject choice <input type="checkbox"/> Change in pathway direction <input type="checkbox"/> Teacher/HOD recommended		

PROPOSED SUBJECT CHANGES

CURRENT SUBJECT	PROPOSED NEW SUBJECT

PROPOSED SUBJECT HOD TO COMPLETE

HOD supports change: <input type="checkbox"/> Yes	Evidence available to award credit for: U1 U2 U3 U4	HOD Name:
Comments / Concerns:		HOD Signature:

GUIDANCE OFFICER/DP SET PLAN REVIEW - Pathway discussion, QCE & ATAR Analysis

Does this request change the students ATAR eligibility?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Comments:	Name:
	Signature:
	Date:

PARENT AGREEMENT

By signing below, I acknowledge I am aware and agree that:

- Late enrolment in a VET course means that a student's Training & Assessment Agreement is for a negotiated package of units, which may lead to a Statement of Attainment.
- It is a requirement that the student catches up on all classwork (VET, Applied, General) that they have missed and may be obliged to attend 5 days a week until this is achieved.
- Changing subjects, can be detrimental to QCE/ATAR outcomes if students have not put in place time management and study strategies to cope with the catch up involved in the new subject.
- Subject changes may accrue additional costs that must be paid.
- This changes makes the students ATAR Eligible / Ineligible (Please Circle).

Student Name:	Parent Name:
Student Signature:	Parent Signature:

OFFICE USE ONLY

Finance Officer Notified <input type="checkbox"/> Yes	Copy provided to Admin Officer <input type="checkbox"/> Yes
Student Data Manager Notified <input type="checkbox"/> Yes	Pathway change parent contact <input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable
Completed by (Name):	Signature: