



Caloundra State High School

Subject Change Form

1. STUDENT TO COMPLETE

STUDENT NAME: HOME GROUP: DATE:

My reason/s for requesting a change to my subject selections are:

- ☐ Failing current subject ☐ Incorrect subject choice ☐ Change in pathway ☐ Teacher/HOD recommended
☐ Parent Requested

PROPOSED SUBJECT CHANGES

CURRENT SUBJECT	PROPOSED NEW SUBJECT

PROPOSED SUBJECT HOD TO COMPLETE

<input type="checkbox"/> HOD supports change	Evidence available to award credit for: <input type="checkbox"/> U1 <input type="checkbox"/> U2 <input type="checkbox"/> U3 <input type="checkbox"/> U4	HOD Name:
Comments / Concerns:		HOD Signature:

5. GUIDANCE OFFICER/DP SET PLAN REVIEW - Pathway discussion, QCE & ATAR Analysis

Does this request change the students ATAR eligibility?	<input type="checkbox"/> Yes <input type="checkbox"/> No
This change makes the student	<input type="checkbox"/> ATAR Eligible <input type="checkbox"/> ATAR Ineligible
Comments:	Name:
	Signature:
	Date:

PARENT SIGNATURE

By signing below, I acknowledge I am aware and agree that:

- late enrolment in a VET course means that a student's Training & Assessment Agreement is for a negotiated package of units, which may lead to a Statement of Attainment.
- it is a requirement that the student catches up on all classwork (VET, Applied, General) that they have missed and may be obliged to attend 5 days a week until this is achieved.
- changing subjects, can be detrimental to QCE/ATAR outcomes if students have not put in place time management and study strategies to cope with the catch up involved in the new subject.
- subject changes may accrue additional costs that must be paid.
- of the impact this change has on my child's ATAR eligibility.

Student Name:	Parent Name:
Student Signature:	Parent Signature:

OFFICE USE ONLY

<input type="checkbox"/> Yes	Finance Officer Notified
<input type="checkbox"/> Yes	Student Data Manager Notified
<input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable	Pathway change - OneSchool parent contact
Completed by (Name):	Signature: