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## STUDENT DRESS CODE POLICY

The Caloundra State High School Dress Code Policy has been developed in consultation with parents and caregivers, school staff, students and the Parents' and Citizens' Association.

The Caloundra State High School community endorses, supports and expects students to be in uniform.

A uniform is an important part of the development of our school as we agree it presents the first (and often lasting) impression people form about our school and its students. The Caloundra State High School Dress Code assists our school community by:

- allowing for the easy identification of our students on school premises and during regional sporting and cultural events and excursions, critical incidents, safety drills or evacuations.
- alerting our school staff to people who may not belong on our school grounds.
- reducing the pressure of buying name brands and following the latest trends and fads, which minimises any visible economic or social differences between students.
- promoting a sense of common purpose and belonging, consistency and unity in the daily activities of students.
- reflecting the Caloundra State High School's community expectations of student safety and is consistent with the Department of Education's Occupational Health and Safety and Anti-discrimination Legislation and Sun Safe Strategy.

### Years 7, 8 and 9

#### EVERYDAY UNIFORM

##### Year 7, 8 and 9

Years 7, 8 and 9 students will be required to wear the Everyday uniform every day, except when the student has Interschool Sport or Sports Carnivals or a designated uniform free day. Students are expected to change into the sport uniform for HPE prac lessons. The Everyday uniform is to be worn on all excursions unless otherwise advised.

The Caloundra High light blue blouse with crossover tie/light blue shirt with long tie is to be worn with the navy-blue knee length pleated skirt/formal shorts/tailored trousers. Students **must** wear the tie all day with the Everyday Uniform on parade days (ie Monday – Year 7 & 9, Tuesday – Year 8). The tie must be worn at formal occasions (ie presentation nights, ceremonies, school photos). **Shoes must be totally black in colour including edge of sole, jogger style with leather or impervious uppers in accordance with safe work practice.** No logo or brand name to be visible on the shoe, unless it is black in colour. Plain white ankle socks are to be worn, **no** coloured trim allowed.

#### SPORTS UNIFORM (Years 7, 8 and 9)

The uniform consists of the Caloundra High unisex polo shirt with Caloundra High unisex navy sports shorts. **Shoes must be totally black in colour and be jogger style** with visible plain white ankle length socks. The sports uniform is only to be worn on days when students are participating in Interschool Sport (Year 7 & 8 Wednesday) or Sports Carnivals. Students are expected to change into the sport uniform for HPE prac lessons. Year 9 students do not have Interschool Sport and are required to wear their Everyday Uniform every day. Footwear other than the totally black jogger shoes can be worn for sport and/or HPE, but students **must** change into their totally sports shoes at the time of the class and change back into the totally black jogger shoes following the class.

Caloundra State High School aims to be a Sun Smart School and encourages students to wear a hat during breaks and outdoor activities. The CSHS wide brimmed hat is available from the Uniform Shop.

## Years 10, 11 and 12

### EVERYDAY UNIFORM

#### Year 10, 11 and 12

Years 10, 11 and 12 students will be required to wear the Everyday uniform every day, unless they are participating in Sports Carnivals or a designated uniform free day. Students are expected to change into the sport uniform for HPE prac lessons. The Everyday uniform is to be worn on all excursions unless otherwise advised.

The Caloundra High white blouse with crossover tie/ white shirt with long tie is to be worn with the navy-blue knee length pleated skirt/formal shorts/tailored trousers. A long sleeve white business shirt may be purchased from local suppliers and presented to the Uniform shop to have the school logo applied at a small cost. This shirt must be worn if body art is visible.

Students **must** wear the tie all day with the Everyday Uniform on parade days (ie Wednesday – Year 10, Thursday – Year 11, Friday – Year 12). The tie must be worn at formal occasions (ie presentation nights, ceremonies, school photos). **Shoes must be totally black in colour including edge of sole, jogger style with leather or impervious uppers in accordance with safe work practice.** No logo or brand name to be visible on the shoe, unless it is black in colour. Plain white ankle socks are to be worn, **no** coloured trim allowed.

### SPORTS UNIFORM (Years 10, 11 and 12)

The uniform consists of the Caloundra High unisex polo shirt with Caloundra High unisex navy sports shorts. **Shoes must be totally black in colour and be jogger style** with visible plain white ankle length socks. Students are expected to change into the sport uniform for HPE prac lessons and can be worn at Sports Carnivals. Footwear other than the totally black jogger shoes can be worn for sport and/or HPE, but students **must** change into their sports shoes at the time of the class and change back into the totally black jogger shoes following the class.

Caloundra State High School aims to be a Sun Smart School and encourages students to wear a hat during breaks and outdoor activities. The CSHS wide brimmed hat is available from the Uniform Shop.

## WINTER UNIFORM

### EVERYDAY UNIFORM

A Caloundra High navy-blue v-neck jumper or Caloundra High tracksuit jacket or plain navy jumper can be worn with the Everyday blouse/shirt and navy-blue knee length pleated skirt/formal shorts/tailored trousers. The Caloundra High tracksuit pants are **not** to be worn with the Everyday uniform. **NO** fleecy tracksuit pants are permitted.

Black coloured stockings/footed tights **only** can be worn with the navy-blue pleated skirt (socks are not to be worn with stockings/footed tights). Stockings/footed tights cannot be worn with shorts.

### SPORTS UNIFORM

Caloundra High tracksuit jacket/pants and Caloundra High navy-blue v-neck jumper or plain navy jumper are to be worn with the school sports uniform.

**Year 12 students** have the option to purchase a personalised jersey. This is organised by the Year 12 Coordinator. This can be worn at any time, but must be worn with the Everyday uniform blouse/shirt underneath.

## School Representation

A school blazer and hat will be loaned to students from D14 when representing the school at formal occasions if needed. These items are to be worn with the Everyday Uniform. It is expected that blazers will be returned to the school in good condition at the conclusion of the relevant event. Items that are not returned, lost or damaged will be charged to the student.

# Dress and Personal Appearance Expectations

## Dress

Caloundra State High School requires all students to be in full school uniform when:

- attending or representing the school,
- travelling to and from school; and
- engaging in school activities out of school hours.

Caloundra State High School requires students to wear items related to safety, such as safe footwear and eye protection, which may be necessary in order to participate in certain school activities.

## Dress and personal appearance

Students wearing items of jewellery and headwear that do not comply with the requirements set out below will be asked to remove the offending item and to store it out of sight for the remainder of the school day. In the case of non-uniform items worn, students will be required to change into replacement uniform items provided to replace it during the school day. A refusal to comply will be dealt with in accordance with managing compliance set out below.

Caloundra State High School requires all students to come to school with a clean and tidy appearance.

## Please note:

- All aspects of the school uniform (except shoes/socks) – shirts, blouses, ties, skirts, shorts, school v-neck pullover jumper, tracksuit (jacket/pants) - are to be purchased from the School Uniform shop. (EFTPOS facilities are available but cheques will not be accepted).
- White long-sleeved business shirt and navy-blue tailored trousers can be purchased from a local supplier. Shirt is to be presented to the Uniform shop to have the school logo embroidered on it for a small cost.
- Students are encouraged to wear hats at school during breaks and outdoor activities. (Students have the option of purchasing a wide brimmed hat bearing the school logo from the School Uniform shop).
- Beanies and other head warmers, gloves or scarves are **not** permitted.
- No denim (or cord) or jersey shorts, jeans, or fleecy track pants allowed.
- No visible mid-riffs; waist ribbing, sweat bands and head wear or scarves are allowed.
- Only plain black or plain navy belts are acceptable.
- Shoes must be full **BLACK** upper and **BLACK** sole trim with matching **black** laces in jogger style **ONLY** (NO boots/hightops permitted) to be worn at all times. Shoes must be ankle height. Please note that **leather or impervious uppers** are required to be worn in practical subjects for safety reasons.
- Socks must be plain white ankle length and visible (no coloured trim).
- Only black coloured stockings/tights are acceptable and these can be worn with the Everyday skirt **only**. Stockings **must not** be worn with shorts.
- Everyday skirt **must be** knee length (or longer).
- Long hair must be tied back in subjects required for Workplace Health & Safety.
- Hair ties are to be dark blue or black.
- Hair colour is to be natural tones i.e. not bright or multi-coloured (such as pink, blue, green).
- Hair styles are to be neat and tidy e.g. no mohawks, no words/symbols shaved into the scalp etc.
- If students wish to participate in fundraising activities involving hair colouring, permission must be gained from the Principal.
- Light foundation may be worn. **No** lip colours, eyeliner, mascara or eye shadow is allowed.
- Clear nail polish is permitted.
- **Fingernails** are to be short in length as to not present a Workplace Health & Safety hazard.
- **Facial piercings:**
  - **No** facial rings permitted.
  - **One** only discreet (small) nose/facial stud piercing permitted at any one time.
  - If a new piercing, this must be a stud, not a ring.
- **No** necklaces, bracelets, bands or anklets are allowed.
- The only jewellery acceptable is:-
  - Maximum of two plain small studs or sleepers per ear (No spacers – only flesh coloured solid plugs can be worn at school, NO tunnels or dangly earrings)
  - A watch
  - One plain ring without sharp edges
  - Religious or culturally significant pendant – to be worn inside shirt so it is not visible
  - Medi-Alert pendant/Medi-Alert bracelet  
(This is a WH&S requirement and any additional jewellery will be confiscated)
- CSHS sports shorts worn only with polo shirts.

- **Everyday uniform blouses/shirts must be worn with skirts/formal shorts/tailored trousers ONLY.**
- Current year Senior Jersey may be worn by Year 12 students ONLY.
- **No** sports representative jackets or shorts are allowed to be worn.
- Performing Arts jackets are to be worn at performances ONLY.
- School sport team apparel (eg. Rugby/Volleyball) to be worn at training/games ONLY.
- Blazers are available for hire when required to represent the school or for formal occasions.
- **No** hoodies, cardigans, visible undershirts allowed. All jumpers/jackets are to be purchased through the Uniform Shop.

**Uniform Free Days**

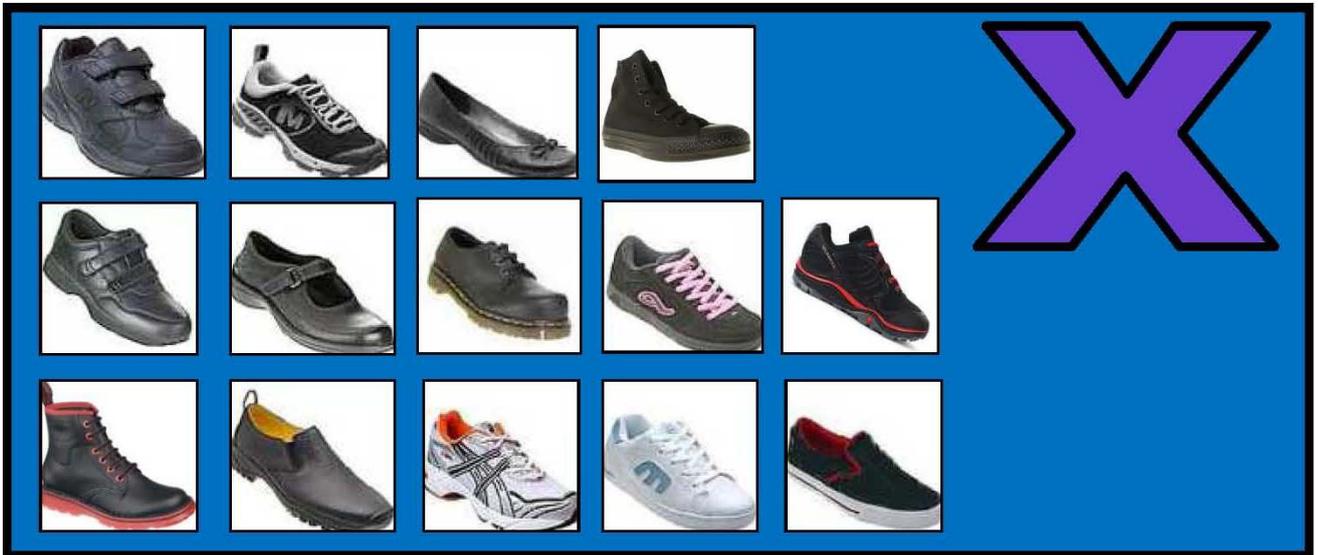
On specified days students may be permitted to wear free dress as a part of a fundraising effort for charities, etc. Students must wear appropriately modest clothing; any inappropriate clothing **must not** be worn. The usual safety regulations regarding the wearing of closed in shoes and approved jewellery also applies on free dress days.

**Footwear Guide**

**Correct footwear:**



**Incorrect footwear:**



**Uniform Modifications and Exemptions**

**Individual circumstances modification**

Caloundra State High School recognises that in some situation's students may require modifications to the requirements of the school dress code.

These modifications are designed to permit a student to attend the school with maximum compliance with the dress code, recognising that the student may not be able to fully comply (for example, if a student gets permission from the school to colour or shave their head in order to participate in a charitable activity or if a student with a disability finds the present uniform unsatisfactory for their disability).

## **Requests for exemption**

The exceptional circumstances of some students or families may require parent/s to request an exemption.

### Financial hardship

Personal financial circumstances may make purchasing school uniform items seem unrealistic for some families. Parents should note that Caloundra State High School through the P&C can provide relevant assistance to families for uniform items where financial stress is genuine;

- Loan uniforms are available from a bank of clothing (available from D14 arranged through the relevant DP) which may be borrowed by students until uniforms are able to be purchased.

## **Application Process**

An application for individual circumstances modification should be made in writing to the school Principal. The school Principal in considering the application may require additional information from an applicant to satisfy themselves that the application has a genuine basis (as opposed to a mere preference or dislike). The school Principal will endeavour to respond to such an application as soon as practicable after receiving it, either granting the application or refusing it. The school Principal's response will be in writing. Applicants will be afforded natural justice. The school Principal's decision is final.

## **Consequences of approval**

Where a student is granted an individual circumstances modification, they will be provided with a card outlining the individual circumstance modification. The modification allows the student to attend school without receiving a disciplinary consequence applied for the uniform non-compliance, but these students may however be prevented from attending, or participating in, any school activity that, in the reasonable opinion of the school Principal, is not part of the essential educational program of the school (this can include school excursions, extra-curricular activities where the student is associated with the school) and / or be prevented from attending, or participating in, any school activity for which the student would have been representing the school.

The student is obliged to carry the card while they are at school and is obliged to present it if a member of staff queries their uniform status. Failure to carry the card may result in disciplinary action in line with the sanctions for non-compliance outlined below.

## **Managing non-compliance**

The following non-compliance process should be undertaken during the student's free time, not during lessons which are part of the essential educational program of the school.

- Where a student is inappropriately dressed and does not hold an exemption card:
  - the student will be offered a choice of correct uniform items from the bank of clothing / uniforms held at the school for the day (to be returned to the school at the end of the school day). Students are referred to D14 to collect the correct uniform item.
  - if they refuse to accept the offer of a correct uniform item, the student will be sent to administration where their Line Manager or office staff will ring the student's home to explain the uniform policy requirements to parents, request parental cooperation in requiring their child to accept the uniform items or where possible request that the required uniform items be brought to school for the student to change into.
  - If, after this, the student is non-compliant, they will be dealt with in accordance with the sanctions for non-compliance.
  - Where students have incorrect footwear, they are referred to D14 to collect a pair of shoes or socks.
  - If they refuse to accept the offer of correct footwear, the student is then referred to their line-manager or administration office and their parents are contacted and requested to bring correct shoes to the school.
- Families with students who have a history of dress code non-compliance are encouraged to contact the student's Line Manager or Deputy Principal to discuss the matter.
- In circumstances where the Principal is satisfied that the student's non-compliance is beyond the student's control, disciplinary sanctions will not be applied.

### **Sanctions for non-compliance**

Students, who are non-compliant, despite the managing non-compliance process above, will be subject to the following consequences for each instance of non-compliance, namely:

- detention and / or
- preventing the student from attending, or participating in, any activity for which the student would have been representing the school and / or
- preventing the student from attending, or participating in, any school activity that, in the reasonable opinion of the school Principal, is not part of the essential educational program of the school (this can include school excursions, extra-curricular activities)
- continued non-compliance reverts to the school discipline policy.

### **Uniform Shop**

The uniform shop will open daily from 7:30am – 9:00am school days (CLOSED Wednesday) for sale of new uniforms. EFTPOS and Credit card facilities are available. Special opening hours prior to school commencing in January are to be advised.

### **Dress Code Review**

The parent community is regularly consulted on school uniform matters through the Parents' and Citizens' Association.

Caloundra State High School's Dress Code Policy is reviewed annually and submitted to the Parents' and Citizens' Association for support and endorsement.

Parents and Citizens Association meetings are held on the 2nd Monday of each month and the P & C representative can be contacted by email at [pandc@caloundrashes.eq.edu.au](mailto:pandc@caloundrashes.eq.edu.au) for further information on how you can raise issues in relation to the Caloundra State High School Dress Code.

### **Parents and Citizens Association Endorsement**

The P & C of Caloundra State High School resolves that it supports the Caloundra State High School Dress Code Policy because it believes that a student dress code at Caloundra State High School promotes the objectives of the *Education (General Provisions) Act 2006*.

Mrs Kim McCosker  
P&C President