

Training and assessment strategy

CHC22015 CERTIFICATE II in COMMUNITY SERVICES

Caloundra State High School- Technology Faculty

TAS version: **22/06/2020**

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Approval School RTO training and assessment strategy			
School RTO name	Caloundra High School	QCAA number	198
Qualification code	CHC22015	National provider number	30058
RTO manager		Chief executive (principal)	
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Date	12/06/2020	Date	12/06/2020

QCAA template as at March 2017

Section 2 Core and elective components

List the units that are going to be delivered and assessed as part of this strategy.

Relevant standards: 1.1, 1.2, 1.4, 1.7, 1.8(a), 1.12, 3.5, Schedule 5

Note: A prerequisite unit may be delivered through an integrated approach with the secondary unit; it does not have to be fully completed before starting the secondary unit. However, to satisfy formal requirements, the prerequisite unit must be signed off prior to the secondary unit

Core and elective units being offered		Unit type	Pre-requisite unit required?
Enter the unit code and title. <i>Hyperlink to unit on TGA is recommended.</i>		Choose an item.	<input type="checkbox"/>
CHCCOM001	Provide first point of contact https://training.gov.au/Training/Details/CHCCOM001	Core Unit	<input type="checkbox"/>
CHCCOM005	Communicate and work in health or community Services https://training.gov.au/Training/Details/CHCCOM005	Core Unit	<input type="checkbox"/>
CHCDIV001	Work with diverse people https://training.gov.au/Training/Details/CHCDIV001	Core Unit	<input type="checkbox"/>
HLTWHS001	Participate in workplace health and safety https://training.gov.au/Training/Details/HLTWHS001	Core Unit	<input type="checkbox"/>
BSBWOR202	Organise and complete daily work activities https://training.gov.au/Training/Details/BSBWOR202	Core Unit	<input type="checkbox"/>
CHCECE002	Ensure the health and safety of children https://training.gov.au/Training/Details/CHCECE002	Listed Elective	<input type="checkbox"/>
CHCECE004	Promote and provide healthy food and drinks https://training.gov.au/Training/Details/CHCECE004	Listed Elective	<input type="checkbox"/>
FSKOCM07	Interact effectively with others at work https://training.gov.au/Training/Details/FSKOCM07	Listed Elective	<input type="checkbox"/>
HLTAID002	Provide basic emergency life support https://training.gov.au/Training/Details/HLTAID010	Listed Elective	<input type="checkbox"/>

Optional units and flexibility

Refer to Credit transfer and RPL requirements

<https://caloundrashs.eq.edu.au/Supportandresources/Formsanddocuments/Documents/Policies/vet-handbook.pdf>

Assessment project / activity / task (All codes and names must match Section 8)

Unit1	Communication in an Early Childhood Setting			
Estimated duration	15 weeks	Unit/s for which evidence will be gathered	Evidence-gathering techniques used	
Description (summary)	<p>Student will discover how to communicate effectively in an early childhood setting in the workplace including communicating valuable information in regard to healthy food and drinks. They will discover the legal and ethical considerations in relation to the principles of effective communication, including models, modes & types.</p> <p>Students will plan and organise workload with the assistance of others, complete tasks using appropriate modes for the setting (e.g. Digital, Visual, Oral and Auditory as appropriate)</p>	<p>CHCCOM005 Communicate and work in health and community services https://training.gov.au/Training/Details/CHCCOM005</p> <p>BSBWOR202 Organise and complete daily work activities https://training.gov.au/Training/Details/BSBWOR202</p> <p>CHCEC004 Promote and Provide healthy food and drinks https://training.gov.au/Training/Details/CHCEC004</p>	<p>Observation checklist</p> <p>Folio</p> <p>Written test</p> <p>Work placement</p> <p>Employer report</p>	<p><input checked="" type="checkbox"/> OB1 - written or electronic organisation of daily work</p> <p><input checked="" type="checkbox"/> FO2 - Practical tasks/ Learning Checkpoints and role plays/simulations</p> <p><input checked="" type="checkbox"/> WT1 - written Case Study response</p> <p><input checked="" type="checkbox"/> WP1 - Workplace Skills Training Record Book</p> <p><input checked="" type="checkbox"/> ER2 - Work Placement Report</p>
Unit2	World of Work			
Estimated duration	15 weeks	Unit/s for which partial or complete evidence will be gathered	Evidence-gathering techniques used	
Description (summary)	<p>Student will discover how to engage safely and interact with others in an early childhood setting in the workplace.</p> <p>Students will be required to complete a series tasks including work booklets, quizzes and simulations to provide evidence of their skills and knowledge of Health and Safety while interacting with others in a work place, through a range of real and simulated experiences.</p>	<p>FSKOCM07 Interact effectively with others at work https://training.gov.au/Training/Details/FSKOCM07</p> <p>HLTWHS001 Participate in workplace health & safety https://training.gov.au/Training/Details/HLTWHS001</p>	<p>Questions checklist</p> <p>Employer report</p> <p>Safety indication checklist</p> <p>Folio of work</p>	<p><input checked="" type="checkbox"/> Q1 - Oral and written questions</p> <p><input checked="" type="checkbox"/> ER1 - Work Placement Report</p> <p><input checked="" type="checkbox"/> CHK1 – Safety Induction Checklist</p> <p><input checked="" type="checkbox"/> FO1 – Practical and written tasks</p>

Assessment project / activity / task (All codes and names must match Section 8)

UNIT 3		Caring for Others in an Emergency			
Estimated duration	2 weeks	Unit/s for which evidence will be gathered	Evidence-gathering techniques used		Evidence-gathering tool code
Description (summary)	Students will learn a range of first aid procedures, using simulated emergency situations including the correct skills for basic emergency life support.	HLTAID002 Provide basic emergency life support https://training.gov.au/Training/Details/HLTAID002	Observation checklist	<input checked="" type="checkbox"/>	OB3 - scenario observations
			Questions checklist	<input checked="" type="checkbox"/>	Q6 - Oral and written questions
			Written test	<input checked="" type="checkbox"/>	WT3 – PART A Questioning – PART B Case Study

UNIT 4		Working with Others			
Estimated duration	10 weeks	Unit/s for which evidence will be gathered	Evidence-gathering techniques used		Evidence-gathering tool code
Description (summary)	Students will discover the importance of working with others from diverse backgrounds. They will develop skills in the appropriate techniques for dealing with others as the first point of contact and the considering the health and safety of children.	CHCECE002 Ensure the health and safety of children https://training.gov.au/Training/Details/CHCECE002 CHCDIV001 Work with diverse people https://training.gov.au/Training/Details/CHCDIV001 CHCCOM001 Provide first point of contact https://training.gov.au/Training/Details/CHCCOM001	Observation checklist	<input checked="" type="checkbox"/>	OB2– scenario observations
			Written test	<input checked="" type="checkbox"/>	WT2 – PART A Questioning – PART B Case Study
			Folio of work	<input checked="" type="checkbox"/>	FO3– Practice tasks/ Learning checkpoints