



CALOUNDRA STATE HIGH SCHOOL

REISSUE OF VET CERTIFICATES POLICY

Caloundra State High School can provide replacement copies of VET Certificates. To protect people's privacy, copies can only be provided to the person named on the certificate and may incur a fee of \$10 per replacement Certificate.

Certificates will be available for posting or collecting within 7 working days following receipt of a Statutory Declaration which has been signed by a Justice of the Peace or Commissioner of Declarations.

Please note that a Justice of the Peace or Commissioner of Declarations will require you to produce evidence of identity. Generally this evidence of identity will be any one of the following

- Valid Passport
- Drivers Licence or Learner Licence
- Adult proof of Age Card
- Birth Certificate or Extract of a Birth Certificate